How to manage Friend Lists?

- Think about creating ‘friend lists’ in order to share different information with your chosen audiences.

How to Create Friend Lists

1. On the home page, scroll down to the Explore section and select Friends List.
2. Then select Create List.
3. Write in the list’s name.
4. Enter names of friends you want to add to the list in the Members section.
5. Click Create.

The new list will now be an option when you add friends to lists.

Organise Friend Lists

1. Choose a Friend List.
2. Click Manage List button (Top right).
3. Edit List allows you to remove or add friends to the list.
4. Click on a friend to remove.
5. To add a friend click on this list and select Friends. Click on people you want to add to the list.
6. Click Finish to add them.

Take control of your Apps and Games!

- Control your Applications
  - To remove an app or game, turn it off or adjust the privacy settings:
    1. Click the Drop Down (top right) and select Settings.
    2. Click Apps in the left column. Then either:
       • Hover over the app or game you'd like to remove and click X or
       • Hover over an app or game and then click Edit to adjust its settings or
       • Under Apps, Websites and Plugins, click Edit and then Disable Platform.
  - Once you've removed the app or game, it should no longer post to your timeline.
  - You can also control the request notifications and information that others can bring with them when using apps here.

- Blocking App invites from friends
  1. Click the Drop Down (top right) and select Friends.
  2. Click Friends, then select Invite Block.
  3. Click Block app invites section, enter the name or email address of the person you want to stop receiving app invites from.

Central your Applications

If enough people in an area affected by a crisis (E.g. Earthquake) post about an incident, Facebook’s Safety Check is activated. This allows you to let your friends know that you’re safe.

Find out more here: facebook.com/about/safetycheck

Safety at Facebook

You can find all of Facebook’s policies, tools and resources in one place: facebook.com/safety

Here you can find information about the Safety Centre, Parents Portal, Bullying Prevention Plus, Video,Wellbeing and the Help Centre.

Facebook work with external experts and have a safety advisory board (which includes partners of the UK Safer Internet Centre) to gather feedback from their community to develop everything needed to keep you safe.

Useful Facebook Tools

- Facebook Privacy Basics: www.facebook.com/about/basics
- Facebook Help Centre: www.facebook.com/help
- Facebook Anti-Bullying Hub: www.facebook.com/safety/bullying
- Facebook Privacy Basics: www.facebook.com/about/basics
- Report abuse or grooming to CEOP: http://ceop.police.uk
- Childline: 0800 1111   www.childline.org.uk
- Anti-Bullying Alliance: www.anti-bullyingalliance.org.uk
- Pick up a copy of this checklist along with other Online Safety materials on the SWGfL Store: www.swgflstore.com
- Facebook work with external experts and have a safety advisory board (which includes partners of the UK Safer Internet Centre) to gather feedback from their community to develop everything needed to keep you safe.

Contact us: enquiries@saferinternet.org.uk
Phone: 0844 800 2382

Professionals Online Safety Helpline: 0844 3814 772

UK Safer Internet Centre: www.saferinternet.org.uk

Email: info@childnet.com
Phone: 0800 084 677

IWF: www.iwf.org.uk

Report abuse or grooming to CEOP: http://ceop.police.uk

Childline: 0800 1111   www.childline.org.uk

Anti-Bullying Alliance: www.anti-bullyingalliance.org.uk

Pick up a copy of this checklist along with other Online Safety materials on the SWGfL Store: www.swgflstore.com

Do the Check.

Version: October 2017

Facebook Anti-Bullying Help: www.facebook.com/help

Facebook Privacy Basics: www.facebook.com/about/basics

Report/review tags video: http://youtube.com/p7Qw3sFy

UK Safer Internet Centre:
Email: enquiries@saferinternet.org.uk
Phone: 0844 800 2382

Professor Online Safety Helpline:
Email: info@childnet.com
Phone: 0800 084 677

UK Safer Internet Centre:
Email: info@saferinternet.org.uk
Phone: 0844 800 2382

Professionals Online Safety Helpline:
Email: info@saferinternet.org.uk
Phone: 0844 3814 772

Childline:
Email: info@childnet.com
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Anti-Bullying Alliance:
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Do the Check.

Do you know your friends?
Who can see your content on Facebook?
I know about useful Facebook Tools
I can use Facebook’s Reporting Tools
How do I deactivate my account?
How can I change the ads I see?
How to manage Friends lists?
Take control of your Apps and Games!

Safety Check

Facebook-Checklist

Safety of Facebook

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Who can see my stuff?

Facebook makes sharing your posts and photos easy. But important to make sure you are sharing it with your intended audience. You can check who can see your stuff:

Basics www.facebook.com/about/basics

Keep an eye on your timeline

1. Click the (top right)
2. Select ‘View As’
3. Who can see my stuff?
4. Who can look me up?
5. Who can send me friend requests?

Who can see my stuff?

Facebook has in-line privacy controls so you can set your audience to:

Private
Friends
Friends of Friends
Public

Friends
Friends of Friends
Public
Who can look me up?

Facebook has in-line privacy controls so you can set your audience to:

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Public

Who can send me friend requests?

Facebook has in-line privacy controls so you can set your audience to:

Private
Friends
Friends of Friends
Public

Friends
Friends of Friends
Public

View As

Check out what your timeline looks like to see everything.

Consider only letting your "Friends" see your stuff, or only that group you have created. And you can change your privacy settings at any time in the future. To find out more, check out Privacy Basics www.facebook.com/about/privacy.

Timeline Settings

1. Click the (top right)
2. Select ‘Timeline Settings’
3. Who can see my stuff?
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